



SHIPPER RECEIVER

WAREHOUSE INDUSTRY

Required Qualifications

- 3-5 years shipping/receiving experience
- 1-4 years forklift experience
- Reading text, Writing, Oral communication, Critical thinking, Computer use
- Ability to lift & move product up to approx. 50lbs
- Capable of functioning in a fast-paced environment
- High attention to detail
- Must be able to work as part of a team and individually

Responsibilities

- Coordinate and manage daily shipping & receiving schedules
- Accurately pick and pack orders for delivery
- Stock, organize and maintain control of inventory
- Receive/process required shipping documents
- Utilize balance forklift & Raymond reach devices to transport and/or move parts within warehouse
- Maintain cleanliness of the shipping & receiving areas

Employment Details

Wage	\$15 per hour to start	Hours	8:30am-4:30pm or 9:00am-5:00pm	
Employment Terms	Full time hours			
Major Intersection	Woodbine & Steele (Markham)	Public Transit	Yes	

Job Order details

Job Developer	Clohe 416-760-2573	Job Order #	180007	No. Of Positions	1
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If you are registered with The Learning Enrichment Foundation: Please call the Job Developer.

If you are not registered: Apply for this position in person at **116 Industry Street** Toronto, M6M 4L8, **Monday to Friday, 9:00am - 3:30pm.**
Your S.I.N. and an updated resume are required for registration.