



LETTER CARRIER (DELIVERY AGENT) TEMPORARY ON CALL (CANADA POST)

DISTRIBUTION INDUSTRY

Required Qualifications

Please be aware that if selected you will be required to provide the following documents:

- A current driver's abstract (dated within the last 30 days) OR a 3 year extended driver's abstract uncertified with address
- A character reference letter from someone who has known you for the past 2 years or more (no family members)
- A confirmation of employment or previous employment (ex: pay stub, confirmation of employment letter) Must possess a valid permanent provincial driver's license.
- For the past 3 years held a satisfactory safe driving record (Driver's abstract)
- Experience in customer service is an asset, Experience in a delivery and/or driving role is an asset
- Must register through the Learning Enrichment Foundation first and then apply on the link through Canada post website.
- And these position are on going!

Responsibilities

- Collect, sort, and deliver mail items , Operate portable communication devices
- Load/unload a Postal Vehicle, * Operate a Canada Post Vehicle
- Acquire money's for C.O.D. and signatures for registered mail items
- Complete reports and documentation, * Communicate with customers and the general public
- Present Canada Post in a professional manner
- Maintain and safe guard all mail items and Canada Post property
- Maintain a satisfactory safe driving record and the appropriate class of provincial driver's license
- Lift mail items weighing up to 22.7 kilograms (50 pounds) and carry mail items weighing up to 15.9 kilograms (35 pounds)

Employment Details

Wage	\$19.38/HR	Hours	7:00am or 10:00am start
Employment Terms	Temporary on call and must be flexible		
Major Intersection	Various Locations (GTA) (Various)	Public Transit	Yes

Job Order details

Job Developer	Clohe 416-760-2573	Job Order #	150048	No. Of Positions	6
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If you are registered with The Learning Enrichment Foundation: Please call the Job Developer.

If you are not registered: Apply for this position in person at **116 Industry Street** Toronto, M6M 4L8, **Monday to Friday, 9:00am - 3:30pm.**

Your S.I.N. and an updated resume are required for registration.