

# RESTAURANT WAIT STAFF

## RESTAURANT INDUSTRY

### Required Qualifications

- Excellent Customer Service Skills
- Approachable
- Willing to learn about Thai Cuisine

### Responsibilities

Wait Staff are responsible for a variety of customer service tasks, including:

- Providing excellent customer service
- Greeting patrons once they are seated
- Presenting menus to customers
- Explaining menu items to customers
- Answering questions from patrons about food and beverages
- Sharing information with customers about the status of their orders
- Refilling customer drink orders throughout the meal
- Finding out if customers need additional items
- Verifying that customers are satisfied with their orders

Sales Duties:

- Wait Staff handle a variety of sales-specific tasks, including:
- Taking food and drink orders
- Up-selling additional food and beverage products to patrons
- Entering each item ordered into restaurant register system
- Delivering checks to customers
- Accepting payment for the meal

Operations Duties:

- Communicating customer orders to kitchen staff
- Ensuring that customer orders are assembled properly in the kitchen
- Delivering orders to customers
- Removing empty plates, used silverware, and soiled napkins from tables
- Determining when customers have completed the meal
- Attending scheduled team or shift meetings
- Training new food servers

Compliance Duties:

- Wait Staff play a role in regulatory compliance, including:
- Verifying age of customers who order alcoholic beverages
- Following all relevant health department rules and regulations
- Observing the principles of safe food handling and service

<b>Employment Details</b>						
<b>Wage</b>	Minimum Wage		<b>Hours</b>	TBD		
<b>Employment Terms</b>	Fulltime					
<b>Major Intersection</b>	Eglinton/Bayview (Toronto)			<b>Public Transit</b>	No	
<b>Job Order details</b>						
<b>Job Developer</b>	Ashton		<b>Job Order #</b>	150002	<b>No. Of Positions</b>	4

If you are registered with The Learning Enrichment Foundation: Please call the Job Developer.  
 If you are not registered: Apply for this position in person at **116 Industry Street** Toronto, M6M 4L8, **Monday to Friday, 9:00am - 3:30pm**.  
 Your S.I.N. and an updated resume are required for registration.